

March 11, 2021

Dear Future Middletown Kindergarten Families,

We would like to take this opportunity to reach out and offer our support to you as you begin the process of registering your Pre-K student for Kindergarten for the 2021-2022 school year. As you are well aware, this year is far from typical and has forced us to find new ways to do things including welcoming you all into our school communities.

Things that we have done in past years such as an in person Kindergarten Information Night and Kindergarten Registration Screening appointments have all been changed. This year Kindergarten Information Night will be held virtually via Zoom. There will be no Kindergarten Screening appointments this year. Dates and additional information can be found by clicking [here](#) (once on the page scroll down to view dates).

We want you to know that as your child's future principal, we are here to support you and answer any questions you might have.

At this time we ask that you do two things:

1. Review the document we have created about what to expect in Kindergarten. Click here: [Incoming Kindergarten Information Presentation](#) This is also available on the Middletown Public School Webpage, as well as the webpage for each of our eight schools.
2. Start/Complete the online registration forms. Our registration process has a few steps. Please follow the directions below. Please remember if at any time you have any questions please reach out to the school secretary via email.

**Registration Steps: (If your child attends Snow Pre-K please skip to step 3)**

1. Click on this link and fill out required information: <https://ecollect.accelaschool.com/Middletown#!>
2. Create PowerSchool Parent Portal Account (If you have an older child enrolled in Middletown Schools and already have a Parent Portal Account you should add your Kindergarten student to that account)
3. Log Into Parent Portal Account
4. Complete Forms (Detailed directions can be found here: [Directions for Online Registration Forms](#))
5. Upload the necessary documents (If you are having trouble doing this a time will be set up for you to bring them to the school or you can email the)

**Please note:**

- Step 1 is the initial step, once you submit this it will need to be approved by the school secretary. Once they approve it you will be notified by email and directions will be sent with a code to set up your PowerSchool Parent Portal account. Please only do this one time.
- Registration Documents: You may be required to bring in hard copies of the documents for the school to review.
- All incoming Kindergarten parents (including Snow School Pre K students) are required to complete **all online registration forms** and provide the required registration documentation.
- Specific information regarding registration documents can be found here: [Required Documents for Registration](#)

**Please reach out to the school secretary if you need help with any of the following:**

- You have not received an email saying your registration request was approved
- You are having trouble setting up your account
- You cannot remember your login and password

- You need help adding your Kindergarten student to your Parent Portal Account
- English is not your first language and you think you may need support in completing the registration
- Any other questions regarding registration

Teacher assignments will be emailed to you in late August.

If you have questions about Kindergarten or the registration process, please do not hesitate to reach out to the principal or secretary of your child's school via email.

<b>School</b>	<b>Principal</b>	<b>Email Address</b>	<b>Secretary</b>	<b>Email Address</b>
Bielefield	Suzanne Shippee-Lopez	shippeelopezs@mpsct.org	Marie Arce	arcem@mpsct.org
Farm Hill	Jennifer Calabrese	calabresej@mpsct.org	Brooke Carta	cartab@mpsct.org
Lawrence	Jim Gaudreau	gaudreauj@mpsct.org	Karen Mosca	moscak@mpsct.org
Macdonough	Damian Reardon	reardond@mpsct.org	VACANT	reardond@mpsct.org
Moody	Jennifer Cannata	cannataj@mpsct.org	Erin Stevenson	stevensone@mpsct.org
Snow	Colleen Fitzpatrick	fitzpatrickc@mpsct.org	Rose Bourne	bourner@mpsct.org
Spencer	Richard Henderson	hendersonr@mpsct.org	Tammi Serrano	serranot@mpsct.org
Wesley	Tom Cannata	cannatat@mpsct.org	Yvonne Kitchel	kitchely@mpsct.org

We look forward to having your family join our school!

Sincerely,

Elementary Principals  
Middletown Public Schools